

**Minutes of the meeting of Surrey County Council's
Local Committee in Epsom and Ewell
Held at 19.00 on
Monday 27 June 2011 at
The Council Chamber,
Epsom & Ewell Borough Council, Epsom**

Members Present – Surrey County Council

Eber Kington	[Epsom & Ewell North] [Chairman]
Jan Mason	[Epsom & Ewell West] [Vice Chairman]
Chris Frost	[Epsom & Ewell South East]
David Wood	[Epsom & Ewell North East]
Colin Taylor	[Epsom & Ewell South West]

Members Present – Epsom & Ewell Borough Council

Cllr Michael Arthur	[Ewell]
Cllr Mr Neil Dallen	[Town]
Cllr Julie Morris	[College]
Cllr Humphrey Reynolds	[Ewell]
Cllr Jean Smith	[Ewell Court]

**01/11 APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN OF THE
LOCAL COMMITTEE FOR 2011/2012 [Item 1]**

The appointment by Council of Eber Kington as Chairman and Jan Mason as Vice-Chairman of the Local Committee for the current municipal year was noted.

02/11 APPOINTMENT OF BOROUGH COUNCIL MEMBERS [Item 2]

The Local Committee noted that at the Epsom & Ewell Borough Council's first meeting of this municipal year, 5 Borough Councillors and 5 substitutes were appointed to serve on the Local Committee for the municipal year 2011-2012:

Appointed Members [5]

Cllr Paul Ardern-Jones	[Stamford]
Cllr Michael Arthur	[Ewell]
Cllr Neil Dallen	[Town]
Cllr Julie Morris	[College]
Cllr Jean Smith	[Ewell Court]

Substitutes [5]

Cllr Pamela Bradley	[Stoneleigh]
Cllr Ian Booker	[Town]
Cllr Anna Jones	[College]
Cllr Christine Long	[Auriol]
Cllr Humphrey Reynolds	[Ewell]

03/11 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 3]

Apologies for absence were received from Cllr Arden-Jones who was substituted by Cllr Reynolds.

04/11 WRITTEN PUBLIC QUESTION TIME [Item 4]

No written public questions were received from members of the public.

05/11 ADJOURNMENT [Item 5]

Several members of the public attended, and 1 informal question was put to the meeting with responses from Officers present or agreement to provide a written response

06/11 PETITIONS [Item 6]

There was one petition received for this meeting. Details of the petition and response from the Officers is set out in Annex A.

Resolved: That

- i] subject to the Local Committee giving approval to implement the proposed waiting restrictions the situation be monitored.
- ii] a formal crossing point in this location at this time is not pursued.

07/11 MINUTES OF THE LAST MEETING [Item 7]

An updated version of the minutes of the meeting held on 7 March 2011 was circulated at the meeting. These were confirmed as a correct record.

08/11 DECLARATIONS OF INTEREST [Item 8]

There were 3 declarations of interest.

Cllrs Morris, Dallen and Reynolds declared a personal in interest in relation to Item 11 on the grounds that the proposals for parking restrictions were in relation to roads in which they lived.

09/11 MEMBERS' QUESTION TIME [Item 9]

Questions were received from 3 Members. The questions and responses are set out in Annex B.

In relation to question 3 officers reported that since the response was initially drafted progress had been made towards resolving the situation. The Committee wished the crossing to be operational within 21 days of the meeting, if this cannot be confirmed within a week of the meeting the Chairman will be informed and will write a letter expressing the Committee's dissatisfaction to the contractor.

In relation to question 7 officers agreed to consider solutions to either make crossing by pedestrians at the junction easier or prevent crossing by pedestrians altogether

The answer to question 10 is to be provided to the member within one week of the Committee and copied to the Chairman.

10/11 GOODS VEHICLE OPERATOR LICENSES [Item 10]

Noted that:

- i] There is now an established system in place for notifying and consulting Members of applications in their Divisions.
- ii] Training for Members was carried out in September and November 2009. This was made available to all County Councillors.

11/11 PARKING PHASE 6 REVIEW [Item 11]

Noted the following amendments:

Paragraph 3.1 of the report, line 1, "Borough" should read "County";
Annexe 1 Drawing 33 "Chelwood Road" should read "Chelwood Close".

In relation to paragraph 1.4 it was reported that since the report had been written any misunderstandings had been resolved and a way forward agreed between the County and the Borough.

It was noted that in some permit areas it may not be possible for everyone who has purchased a permit to find a vacant space near to their property on every occasion.

Resolved: Agreed:

- i] the recommendations detailed in Annexe 1 of the report, with the exception of drawings 1-5, 8-13, 15, 16, 20, 26, 28, 29, 32, 35, 39, 42, 47 52-56, 60 and 64, where the changes to the Annex are detailed below:
 - a] Drawings 1-4 agreed that in all roads where junction protection is proposed the double yellow lines will be extended by one car length.
 - b] Drawing 5 agreed that the proposals for Delta Road and Cuddington Avenue should be deleted
 - c] Drawings 8 and 9 agreed that in all roads where junction protection is proposed the double yellow lines will be extended by one car length.
 - d] Drawing 10 agreed that a single yellow line along one side of Riverview Road should be included in the proposals to restrict parking on one side of the road during school drop off and pick up times.
 - e] Drawing 11 agreed that double yellow lines on the service road between the junction of Fendell Road and Cox Lane should be included in the proposals

- f] Drawing 12 agreed that proposed waiting restrictions should be changed to double yellow lines.
- g] Drawing 13 agreed that in all roads where junction protection is proposed the double yellow lines will be extended by one car length.
- h] Drawing 15 agreed that the proposals should be for no waiting at any time and that the yellow line should extend for 15m beyond the junction.
- i] Drawings 16 and 20 agreed that the junction restrictions should extend to 15m beyond the junction.
- j] Drawing 26 agreed to include Conaways Close in the proposals.
- k] Drawings 28 and 29 agreed that the timing restrictions on the parking bays in Pound Lane should be consistent with the yellow lines opposite. In addition on Drawing 28 the yellow line should be extended on the west side of Lower Court Road north.
- l] Drawing 32 agreed that the proposed restrictions in Adelphi Road should be extended to include Sunday parking.
- m] Drawing 35 agreed that a single yellow line on both sides of Windmill Lane from the junction of Windmill Close to adjacent to Arthur Villas with restrictions on parking between 8.30-6.30 Monday to Friday be added to the proposals.
- n] Drawing 39 agreed that junction protection at Randolph Road/College Road should be included in the proposals extending 15m from the junction.
- o] Drawing 42 agreed that Sheraton Drive should be included in the proposals.
- p] Drawing 47 agreed that the restrictions on Woodcote Park Road should be extended to 15m from the junction.
- q] Drawings 52 and 53 agreed that this area should be renamed the Kingsway Permit Zone and that the zone should be extended to include West Street, Mount Pleasant, Village Gardens and Cullern Close.
- r] Drawing 54 agreed that officers should be asked to consult the Department for Transport to see whether it would be possible to consider this as a residents parking zone and if not agreed to proceed to consult on the proposals.
- s] Drawing 55 agreed that public parking should be permitted in two of the bays at the junction of Hawthorne Place and Church Road to allow for visitors to the undertakers at that junction and that double yellow lines be added opposite the parking bays in Delaporte Close.

- t] Drawing 56 agreed that the spaces outside the Town Hall should be for residents parking and that no loading restrictions should be included at the entrance to The Parade.
- u] Drawing 60 agreed that the restriction should be 15m into Larkspur Way.
- v] Drawing 64 agreed that the yellow line outside 27 to 33 Hazon Way should be consistent with the rest of the road. On Waterloo Road the bays outside the shops should be restricted to 7.30 to 18.30 Monday to Sunday, waiting time limited to 20 minutes, with no return for 1 hour. No waiting on bend from 07.30 to 09.30 and from 16.30 to 18.30.
- ii] That the County Council's intention to make an order under the Road Traffic Regulation Act 1984 be advertised and, if no objections are maintained, the order be made.
- iii] That if objections are received the Parking Strategy and Implementation Group Manager is authorised to try and resolve them in consultation with the Chairman of the Local Committee and the relevant County Member..
- iv] That if objections cannot be resolved, they are reported to a future meeting of the Local Committee for consideration and decision.
- v] That informal consultation be carried out to assess the requirement of proposed 'Resident' parking zones.
- vi] That officers be asked to consider the cost and implications of making the restrictions on bank and public holidays the same as on Sundays and to report back to the December meeting of the Committee.

12/11 PROPOSED ON STREET 'PAY AND DISPLAY' PARKING CHARGES IN EPSOM & EWELL [Item 12]

Noted that the consultation for 'pay and display' will take place in advance of the consultation for parking restrictions to avoid confusion.

Resolved: to

- i] approve the statutory advertisement of the amended parking charges and proposals shown on the plan in Annexe 1 and Annexe 2 with the exceptions set out below:
 - a] Kingston Road, including the shopping parades in Ruxley Lane, Bradford Drive and Stoneleigh Park Road, agreed that both of the proposed sites should be deleted from the consultation on the basis that there is no evidence of the need for churn, there are free car parks in the area, there is the opportunity for free displacement parking and as such the proposals are unlikely to be viable.
 - b] Castle Parade agreed that this should be deleted from the consultation on the basis that there is free parking available in adjacent roads.

- c] High Street Ewell agreed that additional spaces outside Kelly's chemist be included in the consultation on the proposals for pay and display charging.
- d] Kiln Lane agreed that charging only be on Monday to Saturday.
- e] Waterloo Road agreed that charging should be from 07.30-18.30 Monday to Sunday, 20 minutes maximum, no return for 2 hours at 30p for 20 minutes
- f] Upper High Street agreed that officers be asked to investigate the viability of amending the proposals to allow for a free 30 minute period and a tariff of £1 per hour and authorised to agree to proceed with consultation on these proposals if appropriate following consultation with the Chairman. If following evaluation the proposals are not considered to be viable then consultation should take place on the basis of the proposals put forward in the report.
- g] The Parade agreed that the spaces should be for shared used with residents parking and that blue badge holders should be asked to pay in this location.
- h] Alexandra Road agreed that this should be deleted from the consultation on the basis that there is free parking available in adjacent roads.
- i] That officers be asked to consider the viability of introducing pay and display charging in Wheelers Lane from 08.30 to 18.30 Monday to Saturday at £1 per hour with no return for two hours or £5 per day and authorised to agree to proceed with consultation on these proposals if appropriate following consultation with the Chairman.
- ii] consider and review objections and comments to the proposals at the Local committee in the Autumn 2011.

13/11 HIGHWAY SCHEMES PROGRESS REPORT [Item 13]

The Local Committee noted the report for information

14/11 COMMUNITY PRIDE FUND [Item 14]

Resolved: that

- i] funding is devolved to each County Councillor based on an equitable allocation of £5,000 per division
- ii] individual Members allocate their funding based on the principles detailed in annex 1.

15/11 ESTABLISHMENT OF HIGHWAY TASK GROUPS [Item 15]

Resolved: that

- i) the Joint Parking Strategy Task Group should continue for the Council year 2011/2012 reporting to the Local Committee;
- ii) the Epsom Town Centre Street Furniture Task Group should continue for the Council year 2011/12 reporting to the Local Committee;
- iii) the Terms of Reference for the Task Groups set out in Annexe A and B be confirmed;
- iv) the membership of the two task groups be confirmed as set out in Annexe A and B;
- v) the chairmanship of the two task groups be confirmed as set out in Annexe A and B.

16/11 COMMUNITY SAFETY IN EPSOM & EWELL [Item 16]

Resolved: that

- i) The community safety funding [£2500] delegated to the Local Committee be transferred to the Epsom & Ewell Community Safety Partnership [CSP].
- ii) The Community Partnership Manager manages and authorises expenditure from the budget delegated to the Local Committee in accordance with the Local Committee's decision.
- iii) the funding of £12,000, which is ring fenced for the use of the crime and disorder partnerships subject to Domestic Abuse outreach being provided, will be paid to the Surrey Community Safety Unit, who are now managing and administering the funding to the Domestic Abuse outreach providers in the Epsom and Ewell borough.

17/11 LOCAL COMMITTEE APPOINTMENTS TO LOCAL STRATEGIC PARTNERSHIP, COMMUNITY SAFETY PARTNERSHIP, LEAD FOR SURREY FIRE & RESCUE AND SCC YOUTH TASK GROUP [Item 17]

Resolved: that

- i] Eber Kington be the representative on the Local Strategic Partnership for 2011-2012;
- ii] the Chairman be the representative on the Community Safety Thematic Partnership Group for 2011-2013;
- iii] Colin Taylor be the lead for the Surrey Fire & Rescue Service for 2011-2013;
- iv] a Youth Task Group be established to assist and advise the Local Committee in relation to youth issues and the future delivery of youth provision locally for 2011-2012 and the following members be appointed

Jan Mason, Colin Taylor to represent the County Council and Cllrs Neil Dallen and Dave Mayall to represent the Borough Council. In addition the Local Strategic Partnership should be represented on the Task Group and the draft terms of reference amended accordingly.

- v] Members appointed to outside bodies are required to update the Local Committee on the group/service they are appointed to represent on a six monthly basis

18/11 FLEXIBLE FORWARD PROGRAMME [Item 18]

Noted the forward plan and agreed to add Taxi Ranks to the Forward Programme.

19/11 MEMBERS ALLOCATIONS ANNUAL REPORT [Item 19]

Noted.

20/11 MEMBERS ALLOCATIONS [Item 20]

Noted the funds approved under delegated agreement and the returned funding.

Resolved: That the proposed expenditure from the Members Allocations and Capital Grant budgets be approved.

21/11 DATE OF NEXT MEETING [Item 21]

Monday 12 September 2011, 7.00pm, venue to be confirmed

Meeting Ended: 11.05pm

Chairman